



INJURY PROCEDURE

If you are injured **AT WORK**, follow these steps to insure your health and your rights are safeguarded.

- For any **Severe injury** – CALL 911. If not severe, please follow the following procedures.
- Report the injury immediately to your company's owner and to AllianceHR workers comp department by calling Iveliz Figueroa at 773-504-8666 or Arthur Scott at 561-662-0180.
- Determine if only First Aid is required before visiting an approved clinic.
- Complete a First Report of Injury Form
- Please bring form with you to the Clinic and have your company email it to AllianceHR attention ifigueroa@alliancehrllc.com and ascott@alliancehrllc.com. This is important because AllianceHR must call our insurance carrier to obtain a claim number which takes some time.
- Visit the approved local Clinic
- After clinic visit, submit a copy of the Clinic report to your company's owner who will email the report to AllianceHR.
- If no restrictions, return to work
- If some restrictions were prescribed by a doctor, the client employer will try to find a light duty position within those limitations.
- An Insurance claims adjuster will contact the employee. If it's deemed that employee can't return to work they will contact the employee at any time for more details.
- If employee is unable to work until doctor's follow-up appointment, submit paperwork to supervisor and AllianceHR, and strictly follow the doctor's treatment.
- Attend your follow up appointments with clinic **before or after** shift. IF you miss your follow up appointments, you may waive your right to any treatment.
- After your follow up appointment, contact and submit documents to supervisor and AllianceHR.
- Do EVERYTHING the Insurance Company instructs! If you do otherwise it could affect your claim.

AllianceHR Workers Comp-Safety Contact Info

Attention: Iveliz Figueroa
1751 Lake Cook Road, Suite 600
Deerfield, IL 60015
Phone: 773-504-8666
Email ifigueroa@mvpstaffing.com

Alternate contact:
Arthur Scott
Phone: 561-662-0180
Email ascott@alliancehrllc.com



Employee's Pay and Benefits

Per the Florida Workers' Compensation Statute:

There is a 7 day waiting period for benefits in Florida. Once the claimant passes the 7th day, they are entitled to benefits. If it has been written by a doctor that they cannot work at all, they will receive 66.67% of their pre-injury wages. If they were given light duty restrictions, and the employer cannot accommodate those restrictions, they are entitled to 64% of their pre-injury wages. These benefits are due by the 14th day of disability. If the claimant remains out of work for 21 days, the insurer goes back and reimburses the benefits owed for 7 day waiting period.

- For example, if the claimant makes \$10.00 an hour and works 40 hours per week, they have an AWW (average weekly wage) of \$400.00. That equates as follows:
- Totally Out of Work = \$6.67 per hour or \$266.68 per week
- Light Duty = \$6.40 per hour or \$240.00 per week
- The claimant will not receive benefits or pay until day 8 after the injury

RETURN-TO-WORK is a GREAT IDEA

An employer who provides light, or restricted work for injured employees, enjoys numerous benefits. This is not just an opinion; it's something we see day in and day out. Consider these facts:

- Unless an injured worker returns to the workplace within 60 days, chances of him/her ever returning drop dramatically. The results in a very expensive permanent disability situation.
- After 6 months away from the workplace, only 50% chance of return.
- After 12 months, only a 10% chance of return.

Some Return-to Work Benefits Include:

- Return to Work is universally recognized as a very positive influence on an injured worker
- Allows "Test" of malingering potential. Injured employees who refuse light duty are more prone to being malingerers.
- Opportunity for employer to demonstrate true concern for workers' well-being.
- Promotion of rehabilitation and recovery.
- Lower medical and rehabilitation costs.
- Ability for the employer to monitor the injured employee's recovery progress.
- Decrease of WC claims costs, with resultant downstream WC premium savings.

The goal is to get the employee back to the workplace as soon as possible doing some productive work that will be beneficial for the employee's morale and the employer!